

Payroll Management Process Organizer

- 2.1 Payroll Maintenance**
- 2.1.1 Update Static Data
- 2.1.2 Input Payroll Earnings Adjustments
- 2.1.3 Input Non-Recurring Payroll Adjustments
- 2.1.4 Verify Payroll Adjustments
- 2.1.5 Confirm Voluntary Deductions
- 2.1.6 Process Garnishments

- 2.2 Payroll Transmission**

- 2.2.1 Transmit Payroll Data
- 2.2.2 Confirm Payroll
- 2.2.3 Resolve Discrepancies

- 2.3 Payment Execution**

- 2.3.1 Distribute Payroll
- 2.3.2 Execute Benefit Payments
- 2.3.3 Fund Payroll
- 2.3.4 Instruct Stop Payments
- 2.3.5 Resolve ACH Returns
- 2.3.6 Issue Manual Payments

- 2.4 Payroll Accounting and Control**

- 2.4.1 Complete Accounting Entries
- 2.4.2 Reconcile Taxes
- 2.4.3 Reconcile Bank Accounts
- 2.4.4 Reconcile General Ledger

- 2.5 Tax/Regulatory Compliance**

- 2.5.1 Manage Workers Compensation Audit
- 2.5.2 Record Taxable Income Adjustments
- 2.5.3 Manage W-2 Processing
- 2.5.4 Support Tax Reporting/Filing

- 2.6 Function Management**

- 2.6.1 Manage Risks
- 2.6.2 Service Customers
- 2.6.3 Fulfill Reporting Requirements
- 2.6.4 Perform Special Audits
- 2.6.5 Improve Processes
- 2.6.6 Manage Records

*For illustrative purposes only.
Generally requires customization for use in a specific organization.*